

## MOVE OUT PROCEDURES

### SUNDAY, MARCH 11<sup>TH</sup> - MOVE OUT SCHEDULE

HomeStyles ends at 5:00 p.m. on Sunday, March 11, 2018. Exhibitors in Hall's D & E with carry out displays not requiring dollies or forklifts will be given from 5:00 pm – 6:00 pm to exit the hall first.

Exhibitors in Halls D & E must clear the aisles of personnel, dollies, crates and equipment between 6:00 pm and 7:00 pm while Handy Special Events removes aisle carpeting. Concessions will remain open for your convenience.

Removal and dismantling of exhibits or exhibit materials will NOT be permitted before 5:00 p.m. on Sunday, March 11, 2018. Early dismantling of your booth will result in loss of first right of refusal in the 2019 show. See HomeStyles Contract:

*"Under no circumstances shall any portion of an exhibit be removed from the exhibit premises during the continuance of the exhibition without prior written permission of the Licensor."*

All Exhibitors will be provided with parking passes that must be displayed at all times in the exhibitor parking lot during move in and show hours.

### Loading Zone Procedure:

Vehicles will be able to access the back loading zone areas only when a move out card is presented to the exhibitor. In order to receive a loading zone move out card your booth must be completely dismantled and verified by show staff. Proceed to the show office when your booth is prepared for move-out. All vehicles awaiting their move out card should park in the visitor parking.

**DO NOT HAVE YOUR VEHICLES LINE UP BEFORE RECEIVING A MOVE OUT CARD AS THEY WILL BE REMOVED FROM THE LINE.**

**Reminder:** SAFETY is our NUMBER ONE PRIORITY! During Move out your team needs to be aware that Halls D, E and C will be treated as a construction zone. This means that your team should be wearing the appropriate PPE to keep them and those around them safe.

Please note that CHILDREN are NOT ALLOWED in Halls D/E, and C during Move-in and Move out.

**\*Exhibitors must be moved out by 12:00pm (Midnight) unless you have requested an extended move out time.**



## Extended Move Out Available

The Saskatoon and Region Home Builders Association – Homestyles 2018 facility lease expires at 11:59 pm Sunday March 11, 2018, as per show regulations all materials must be removed from the facility prior to lease expiry. For 2018 only, there is an option for move out extension, see fees below. Approval and Payment is required prior to Sunday March 11, 2018 for access to this service.

All materials left on site are at your own risk, Prairieland Park assumes no responsibility for any loss or damage. Please note that due to scheduling this is not an option for 2019.

[Extended Move Out Form can be found online at homestylesonline.com. Once on the HomeStyles website please click on exhibitors > exhibitor information > Prairieland Park – Extended Move Out.](#)

## BOOTH AWARDS

Each year the Saskatoon & Region Home Builders' Association recognizes a select number of Exhibitors for their high-quality presentation, enhancement of the visitor's experience, and exceptional booth design.

Judges will select the best booth presentation in the following categories based on overall attractiveness, clear signage, organization, cleanliness, and innovation (20 points per): Total 100

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| <ul style="list-style-type: none"><li>• Best Single Booth</li><li>• Best Double Booth</li><li>• Best Multi – Booth Display</li></ul> | <ul style="list-style-type: none"><li>• Best Product (Direct Sellers)</li><li>• Best Marketplace Booth (Hall C)</li></ul> |
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**Judging will begin at 2:00 pm on Thursday, March 8, 2018.**

### Exhibitor Appreciation Meal

Thursday, March 8<sup>th</sup> from 9:00 pm – 11:00 pm

Location: Hall B

Exhibitor Pass Required

Required meal vouchers will be issued upon initial registration.